Shhhhhhhhhhh!!

POWERPOINT DESIGN SECRETS

15

No Designer Wants You To Know

© Copyright 2019

All Rights Reserved.

The contents of this book may not be reproduced, duplicated or transmitted without direct written permission from the author.

Under no circumstances will any legal responsibility or blame be held against the publisher for any reparation, damages, or monetary loss due to the information herein, either directly or indirectly.

Legal Notice:

You cannot amend, distribute, sell, use, quote or paraphrase any part or the content of this Book without the consent of the author.

Disclaimer Notice:

Please note the information contained within this document is for educational and entertainment purposes only. No warranties of any kind are expressed or implied. By reading this document, the reader agrees that under no circumstances is the author responsible for any losses, direct or indirect, which are incurred as a result of the use of information contained within this document, including, but not limited to errors, omissions, or inaccuracies.



Table of Contents

Page Numbers

Introduction		5
15 PowerPoint Design Secrets		
	Secret # 1 - Storyboarding	6
	Secret # 2 – Image Selection	20
	Secret # 3 – Visual Hierarchy	29
	Secret # 4 - Balance	36
	Secret # 5 – Eye Movement	41
	Secret # 6 – Unique Design Layouts	45
	Secret # 7 – Design Tools	51
	Secret # 8 – Color Palettes	56
	Secret # 9 – Custom Fonts	72
	Secret # 10 – Icon Selection	91
	Secret # 11 – Data Visualization	96
	Secret # 12 – Latest Design Trends	106
	Secret # 13 – Tiny Tweaks	111
	Secret # 14 – One Second Changes	116
	Secret # 15 – Organization	124
ΑL	A Little About Us	



A man is known by the



Introduction

Ideally, there should be no knowledge hiding. Especially, in the 21st century where knowledge is being shared free of cost on the web. In every field, experts are coming out to help others enrich their lives with never-before-shared knowledge. TED Talks is a great platform for such an exchange of ideas and information.

Where the field of design is concerned, especially PowerPoint presentation design, the efforts to put knowledge in the open have begun. There are plenty of good web resources, blogs, and books to help presenters unleash their best or at least improve their presentation skills. The designers share hacks, shortcuts, and tricks but they hold back their creative prowess and what goes on behind the scenes. Why? Because the way they think and work becomes so routine for them that they do not even realize that's what makes them a great designer.

This guide is a humble effort to step back, look at the way designers think and work as an outsider (yes spy on them), then step into their shoes and work on a few design assignments practically, break down the design process step by step, and put forth the ingredients of perfect design recipe before the readers. The aim is to help non-designers appreciate the efforts of a designer and get the encouragement to think and design like them. For ultimately, the audience will judge our presentations and us on the end product - our presentation. This includes both content and design.



••••





Designers Don't Begin in PowerPoint (They Storyboard)



Final Presentation Design After Following Storyboarding:

You will now open up PowerPoint and start converting all your ideas on paper and notes into actual slide designs. The storyboard that you created initially is not set in stone, you can keep modifying as and when you feel the need to do so. Creating an impactful, engaging PowerPoint presentation will now take an hour or two as everything is planned and curated beforehand. The final output is a beautiful presentation story that hits all the right notes.

P.S. We will go into specifics such as fonts, shapes, gradients, and layouts that professional designers follow to create slides like the ones below in the proceeding sections:



















