



# Internal Audit

Your Company Name

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# Three Year Internal Audit Plan for Risk Based Review



Internal Audit Reviews	Current Year	Year 2	Year 3	Total Days
<b>Risk Based Reviews</b>				
Contract Management	-	-	15	15
Departmental Reviews	-	25	20	45
Estates	-	-	15	15
Finance System Implementation	50	-	-	50
Key Financial Systems	-	25	25	50
Health and Safety	15	-	-	15
Human Resources	15	-	-	15
Intellectual Property Management	15	-	-	15
Information Technology (IT) Systems	20	15	15	50
Strategic Planning	20	-	-	20
<b>Total Risk-Based Days</b>	<b>135</b>	<b>65</b>	<b>90</b>	<b>290</b>

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# Internal Audit Work Plan Sheet of a Company

Audit Title	Auditor	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Policy &amp; Planning</b>													
Company Policies													
Objectives and Procedures													
Text Here													
<b>Financial Account Audit</b>													
Final Account													
Sales													
Text Here													
Text Here													
Text Here													
Text Here													
Text Here													
<b>Operational Audit</b>													
Operation Process													
Inventory													
Text Here													

Schedule

Audited

Closed

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# Internal Audit Plan to Conduct Risk Assessment



		Traditional Assurance		Non Traditional Assurance	
		Standard Risk Coverage		New Risk Focus or Process	
		Emerging Risk			
	<b>Risk Based Audit</b>	Audit	Audit	Advisory	Text Here
	Internal Audit Independent Risk Assessment	Audit	Audit	Text Here	Text Here
	Major Risks	Audit	Advisory	Text Here	Text Here
	Risk 1	Audit	Advisory	Text Here	Text Here
	Risk 2	Audit	Advisory	Text Here	Text Here
	Risk 3	Audit	Text Here	Text Here	Text Here
	Risk 4	Audit	Audit	Advisory	Advisory
	Risk 5	Audit	Audit	Advisory	Advisory
	<b>Data Audit</b>	Audit	Audit	Text Here	Text Here
	<b>Compliance Audit</b>	Audit	Text Here	Text Here	Text Here
<b>Text Here</b>	Audit	Advisory	Text Here	Text Here	

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## The goal of operational effectiveness in enterprise and IT governance is :

- To maximise the efficient use of resources in business operations .
- To improve quality, productivity, or competitive positioning in markets in which they participate.



Internal Audit to Assess Operational Effectiveness and Governance



Your Company Name

- **Financial auditing** is the process of analysing a company's financial records to determine accuracy and the absence of malpractice, misrepresentation, or financial mismanagement.
- Certain authorities and institutions also require audited reports for submission.

# Financial Audit

Your Company Name



- **An audit checklist** is a document or tool that encompasses documented information such as:
- the scope of the audit
- evidence collection
- audit tests and methods
- results analysis
- conclusion and follow-up actions such as corrective and preventive actions.



- **A business continuity plan audit** is a formalised method for evaluating the management of business continuity processes.
- An audit's goal is to determine whether the plan is effective and in line with the organization's goals.



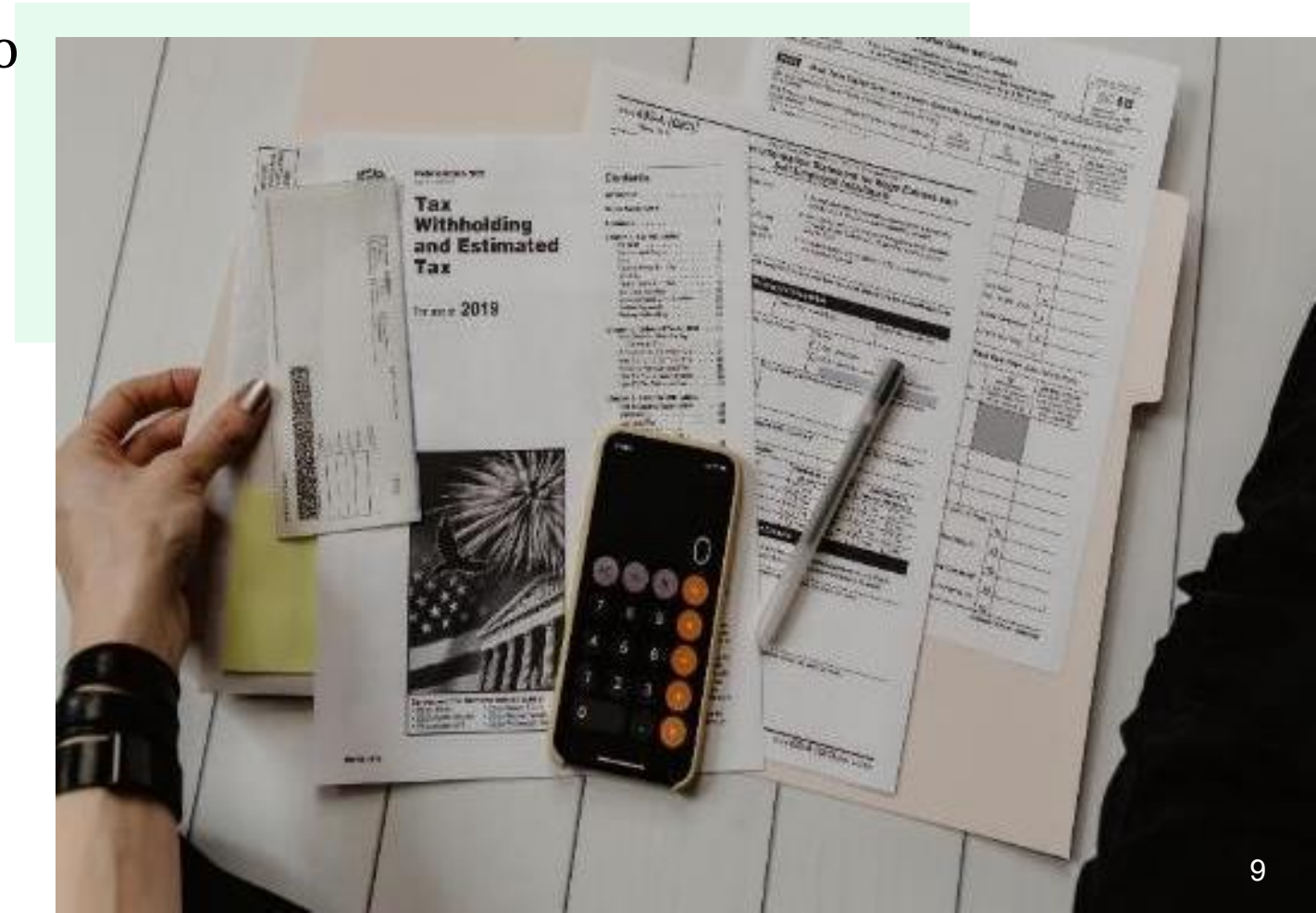
*Your Company Name*

## Business Continuity Audit Program and Checklist



## What is the function of internal audit?

- The role of internal audit, according to the Chartered Institute of Internal Auditors, is to provide independent assurance that an organization's risk management, governance, and internal control processes are operating effectively.



## What is internal audit process?

Internal audit conducts assurance audits in five-stage process, including:

- selection
- planning
- fieldwork
- reporting results
- following up on corrective action plans.

## How does an audit checklist work?

- Checklist for Internal Audit Planning
- Planning the Initial Audit.
- Subject Matter Expertise in Risk and Process.
- List of Initial Document Requests.
- Preparing for a Business Stakeholder Planning Meeting.
- The Audit Program is being prepared.
- Review of the Audit Program and Planning.

# About Us



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