



Project Status Update

Your Company Name

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Engineering and Information Technology Projects Portfolio Status

Z				Key Performance Indicators				Variance		
Department	Project Name	%Comp	Finish	Project	Schedule	Work	Cost	Schedule	Work	Cost
Engineering 	Network optimization design and software development	71%	12/05/21					0	0	\$0
	Develop a ledger tracking system for newco	68%	28/01/21					0	0	\$33
	Tacoma system R 100 design and development	61%	14/02/21		●	●	●	-5	-155	-\$14,843
	Read-only controller	5%	20/03/21		●	●	●	22	117	\$10,775
	Business import-export tracking system	0%	09/04/21		●	●	●	0	0	\$123,500
	Text here	0%	13/08/21		●	◆	▲	0	0	\$35,000
	Text here	85%	13/02/21		●	●	●	307	264	\$61,600
	Totals				●	●	●	324	226	\$216,064
Information Technology 	Realtime report server usage statics	99%	09/05/21		●	◆	▲	0	0	\$105,000
	Storage planning and management system	100%	05/08/21		●	●	●	0	12	\$1,793
	IT desktop OS care database	52%	02/12/21		●	●	●	0	0	\$0
	Employee health care database	84%	09/12/21		●	●	●	0	0	\$0
	Corporate portal migration	58%	30/12/21		●	●	●	0	0	\$0
	Asset tracking system upgrades	76%	03/01/21		●	●	●	0	0	\$0
	Tornado infrastructure development	70%	20/01/21		●	●	●	0	0	\$0
	Butterball API for drone flyer	76%	23/01/21		●	●	●	0	0	\$114,508
	Develop system for finance	83%	12/05/21		●	●	●	36	230	\$174,010
	Tracking system for finance	48%	12/08/21		●	●	●	54	-194	-\$24,850
	Capital inventory database	50%	08/12/21		●	●	●	-3	48	\$6,277
	Text Here	7%	12/11/21		●	▲	▲	0	0	\$0
	Text Here	17%	12/06/21		●	◆	●	0	-18	-\$1,550
Totals				●	●	●	87	78	\$218,188	

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Individual Project Portfolio Status with Schedule and Quality



Project A

Project Manager	Text Here	Project Sponsor	ABC	Report Date	DD/MM/YY	
Overall Status		Summary	This project is to deliver a new version of I Plan ware			
Schedule	Budget	Quality	Scope	Resources	Risk	Forecast End: DD/MM/YY
						Current Stage: Design
Achieved This Reporting Period		Planned For Next Reporting Period			Financials	
Requirements Agreed		Design Work Will Commence			Budget : \$50000	
					Cost This Period : \$3000	
					Cost To Date : \$10000	
					Forecast At Completion : \$ 55000	
Risks		Issues			Project Milestones	
No Risk		No issues			Planned Finish	
					No Project Milestones	

Green Amber

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Project Portfolio Status with Application and Cut Cost

	Portfolio	Project Name	Work Space URL	Overall	Schedule	Work	Resource	Cost	Issue	State	Due Date	% Complete	Duration Variance
	Application	Media Research Website								3) In Progress	30/04/2021	5%	0
		Ultraviolet								3) In Progress	02/05/2021	41%	0
		Workday – TW HR Payroll								3) In Progress	24/05/2021	1%	2,464
	Create Competitive Advantages	Collections Management System								3) In Progress	12/06/2021	14%	0
		Ecommerce Portal Development								3) In Progress	28/06/2021	50%	0
		Evaluate Strategic Merger Or Acquisition								3) In Progress	10/07/2021	41%	0
		Server Upgrades								1) Requested	20/07/2021	0%	0
		Social Networking Integration								1) Requested	22/08/2021	0%	0
	Cut Costs	Health Assessment Reporting Tool								3) In Progress	29/08/2021	16%	0
		Hub Upgrade								3) In Progress	05/10/2021	5%	0
		Marketing Campaign Planning								3) In Progress	15/10/2021	47%	0
		Text Here								3) In Progress	06/11/2021	49%	8
	Text Here								3) In Progress	04/01/2021	10%	0	

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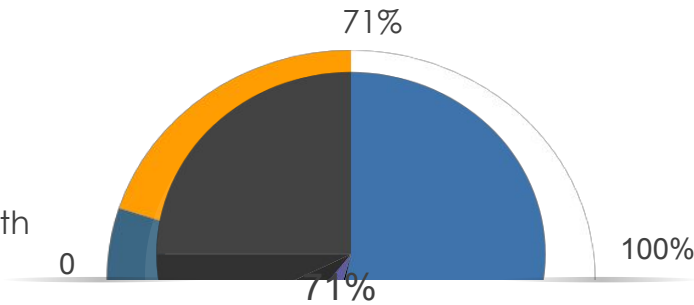
Software Project Portfolio Status with Performance

Project

ID #123 Name: Software Project

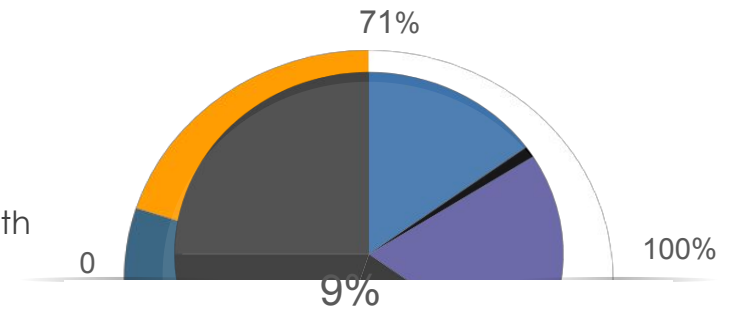
Planned

Start : 04/04/20
End : 31/03/21
Duration 12 month



Actual

Start : 04/04/18
End : DD/MM/YY
Duration 20 Month



Performance

Base value for analysis

Planned value (PV)
US\$ **12000**

Actual cost (AC)
US\$ **18000**

Earned value (eV)
US\$ **752,40**

Forecast

- Delay at Completion (DAN)
- Variation at completion through (VACK)
- Delay of cost through
- Delay of cost completion through(VACs)
- Variance at completion through (VACI)

-828 day(s)
US\$ -17,097,60
US\$ - 189973,33
US\$ - 129610,00
US\$ -2,659,226,84

Performance indicators

- Schedule variance (SV)
- Cost Variance (CV)

0.00
0.00

Cost Performance index (CPI)
0,04

Schedule performance inbox(SPI)
0,06

0.90 1,00

US\$ -11,127,60
US\$ - 17,097,60

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- In project management, a **portfolio** is a collection of projects and programmes.
- Other project-related activities and responsibilities may also be included.
- A portfolio's purpose is to establish centralised management and oversight for multiple projects and programmes.

Monthly Project Status Report with Plan and Actual Date



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- **Project statuses** are criteria that can inform professionals about their progress on a specific project.
- Project statuses are frequently displayed on reports and organisational documents that professionals refer to as they complete the various stages of a project.

Determine Project Status Report to Manage Progress

This slide provides information regarding project status report that caters project progress under specific duration by tracking key phases, key risks, benefits, etc.

Program Name	Project A	Sponsor	Linda Brent	Priority	High	Strategic Driver	AddText Here	Finish Date	04/11/2021
Program Mgr.	Sam Mathews	Complexity	High	Costs	\$100,000	Phase	Phase 1	Report Date	15/04/2022
Overall Status	Current Status	Previous Status	Costs	Benefits	Milestones	Resources	Issues	Risks	
G	G	A	G	G	G	A	G	R	
Key Phases / Milestones	Start Date	Finish Date	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
Requirements	Nov21	Dec21	Requirements						
Design	Dec21	Dec21		Design					
Implementation	Dec21	Jan22			Implementation				
Testing	Jan22	Feb22				Testing			
Deployment	Feb22	Mar22					Deployment		
Maintenance	Mar22	Apr22							Maintenance
Program Scope / Impacted Stakeholders	Key Risks & Issues	Next Steps / CSF's	PMO Checks						
<ul style="list-style-type: none"> Develop product to handle sales process Training to sales team for product usage 	<ul style="list-style-type: none"> Risk 1 – Consistent product delivery Risk 2 – On time product delivery 	<ul style="list-style-type: none"> Add text here Add text here Add text here 	<ul style="list-style-type: none"> Program aligned with business objectives (G) All stakeholders identified & engaged (A) Well defined scope (R) Requirements are documented & signed off (A) Project has realistic schedule (G) Dependencies documented & communicated (A) All changes evaluated for impact (G) Development of business readiness plan (R) 						
Program Current Status	Key Achievements	Benefits							
Project is on Track with prepared schedule	<ul style="list-style-type: none"> Develop product to handle sales process Training to sales team for product usage 	<ul style="list-style-type: none"> Revenue Gain 20% Cost Savings 12% 							

Project Status

Amber
One or more project aspects are at risk – time, scope, cost

Red
Significant issues
Issues can be escalated based on impact

Green
Project is progressing in accordance to plan

This slide is 100% editable. Adapt it to your needs and capture your audience's attention.

- An executive summary is a brief summary of a longer document, such as a business plan, investment proposal, or project proposal.
- It is primarily used to provide investors and stakeholders with a high-level overview of key information in a business plan, such as the company description, market analysis, and financial data.

Project Status Report with Executive Summary

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📄
Executive Summary

Narrative Summary of Status	Schedule: 	Budget: 	Issues:
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- › UI/UX outline for ecommerce website has been finalized
- › Coding for product database attachment with website has been completed
- › Text here
- › Text here

■ Off Track
 ■ Require attention
 ■ Off Track

🗨️
Project Milestone Status Review

	Project Milestones	Status(Completed/Progress)	Baseline Completion Date	Expected Completion Date	Issues Exist (yes/No)
	› Creation of design elements for website	› Completed	1 st Jun 2021	5 th Jun 2021	Yes
	› Text here	› Progress	8 th Jun 2021	11 th Jun 2021	No
	› Text here	› Completed	14 th Jun 2021	18 th Jun 2021	Yes

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What exactly is a portfolio status report?

- This report displays a portfolio of projects along with key project status information.
- The report may list the projects in each of your portfolios, along with their status, percentage completion, overall health, and other important information.

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How should a project status be written?

- Create your report where the work is.
- Give your report a title.
- Indicate the status of the project.
- Summarize the status report quickly.
- Include a high-level overview of each key area.
- Include links to other documents or resources.
- Mark any roadblocks encountered by the project.
- Next steps should be highlighted.

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What is the function of an executive summary?

- Executive summaries are intended to persuade decision makers to read the larger work by providing a brief summary of it.
- The executive summary is typically the first document in the body of a report or proposal, and it should stand alone from the larger document.

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